Desired Criteria for Nominees

Primary criteria

The Diversity Catalyst Award selection committee encourages the UI campus community to nominate exemplary students, faculty, staff, departments, and/or groups who have:

• developed or implemented an innovative program, policy, or activity to enhance diversity, equity, and/or inclusion within the university;
• made contributions that are distinctive and have a positive effect on building respect for diversity, equity, and inclusion within the university community; and
• have gone above and beyond their expectations and responsibilities.

Additional explanation of criteria

Nominees who exemplify characteristics that are innovative should:

• be creative and unique; introduce something new to the campus;
• approach their task with a new perspective that results in new outcomes

Nominees who exemplify the characteristics of distinctiveness should:

• be readily distinguishable in nature and quality from others;
• exhibit excellence in process and outcome

Nominees who have enhanced diversity, equity, and/or inclusion within the university and have a positive effect on building respect for diversity, equity, and inclusion within the university community should:

• identify issues of importance to the creation of a diverse, inclusive university community as envisioned in the UI Human Rights Policy;
• have the potential to effect or implement long-standing change, rather than a one-time event;
• enhance the University of Iowa's diversity goals as stated in The University of Iowa Strategic Plan, 2016-2021
Nomination Process and Requirements

Getting ready and submitting nominations

The nomination form can be found online at [https://tinyurl.com/UI-DCA-2020](https://tinyurl.com/UI-DCA-2020). When completing the form, you will need to:

- provide specific contact information of each person involved in the nomination, such as the name, title, department/organization, email, and phone of the nominee, nominator, and up to 2 individuals who are supporting the nomination; and
- clearly demonstrate the nominee's contributions and qualifications by giving specific examples to describe how the candidate meets the Diversity Catalyst Award criteria. (This can be provided through details in a nomination statement, and/or up to two additional letters of support.)

Nomination Statement and Letter(s) of Support

Nominators are encouraged to provide a statement of nomination, in the text box provided online or via e-mail, as well as, submit up to two letters of support from others on campus:

- These letters need to be sent as PDFs or Word documents to diversity-resources@uiowa.edu after the online form is submitted and prior to 11:59 p.m. on January 24, 2020 to be considered.
- The person completing the online nomination form can be one of the two people to write a letter of support and/or can provide an additional nomination statement via email, if one was not provided in the text box while filling out the online form.
- No more than 3 letters total, will be accepted per nomination. In instances where multiple submissions for the same nominee occur by separate nominators, each complete nomination submission will be reviewed and considered separately, and not combined.

Timeline

<table>
<thead>
<tr>
<th>Event</th>
<th>Details</th>
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<tbody>
<tr>
<td>Nominations due:</td>
<td>January 24, 2020, 11:59p.m.</td>
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<tr>
<td>Winners to be notified:</td>
<td>February 2020</td>
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<tr>
<td>Reception &amp; Ceremony:</td>
<td>April 1, 2020</td>
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<td></td>
<td>Iowa Memorial Union</td>
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Contact for Questions/Assistance:
Steven Edwards (He/Him/His) | diversity-resources@uiowa.edu | 319-353-2388
Division of Diversity, Equity, and Inclusion | University of Iowa

For more information and a list of previous winners:
diversity.uiowa.edu/awards/diversity-catalyst-awards